



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate

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<sup>1</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> **MODENA Campus Departments:** Life Sciences; Chemical and Geological Sciences; Physics, Informatics and Mathematics; Economics "Marco Biagi"; Engineering "Enzo Ferrari"; Law; Studies on Language and Culture; Medicine and Surgery; Nursing; Midwifery; Imaging and Radiotherapy Techniques; Biomedical Laboratory Techniques; Dietistic.

**REGGIO EMILIA Campus Departments:** Food and Agricultural Sciences; Communication and Economics; Education and Humanities; Engineering Sciences and Methods; Nursing, Occupational Therapy; Physiotherapy; Psychiatric Rehabilitation Techniques.

the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

*Information in highlight are instructions and should be deleted before signing the agreement.*

## Validity period of the agreement

| Timeframe         | Academic Year* | Call Year* |
|-------------------|----------------|------------|
| Start of validity | [2022/2023]    | [2022]     |
| End of validity   | [2028/2029]    | [2027]     |

\* One of the two options should be selected.

## A. Information about the higher education institutions

| Name of the institution<br>(and department, where relevant)          | Erasmus code      | Contact details <sup>2</sup><br>(email, phone)  | Websites<br>( General/Faculties/ Course catalogue)   |
|--|-------------------|---|--|
| <b>Università degli Studi di Modena e Reggio Emilia</b> <sup>3</sup> | <b>I MODENA01</b> | Ufficio Relazioni Internazionali<br><a href="mailto:agreements@unimore.it">agreements@unimore.it</a><br><b>Modena campus:</b><br>++39 059 2056568<br><b>Reggio Emilia campus:</b><br>++39 0522 522422 | <b>UNIMORE</b><br><a href="http://www.international.unimore.it/">http://www.international.unimore.it/</a><br><b>Course Catalogue</b><br><a href="http://www.international.unimore.it/study.html">http://www.international.unimore.it/study.html</a><br><b>To choose courses</b> (Select: academic year and Department of interest)<br><a href="https://www.esse3.unimore.it/ListaFacolta.do;jsessionid=CBF24F3AB0EBDFCC1EBEDE57E6EE6899.jvm_unimore_esse3web06?cod_lingua=eng">https://www.esse3.unimore.it/ListaFacolta.do;jsessionid=CBF24F3AB0EBDFCC1EBEDE57E6EE6899.jvm_unimore_esse3web06?cod_lingua=eng</a><br><b>Erasmus+ at UNIMORE</b><br><a href="http://www.international.unimore.it/erasmus.html">http://www.international.unimore.it/erasmus.html</a><br><b>Department of Biomedical, Metabolic and Neural Sciences (MODENA CAMPUS):</b><br><a href="http://www.neubiomet.unimore.it/site/home.html">http://www.neubiomet.unimore.it/site/home.html</a><br><b>Degree of Dietetics (bachelor degree) (MODENA CAMPUS):</b><br><a href="http://www.dietistica.unimore.it/site/home.html">http://www.dietistica.unimore.it/site/home.html</a> |

<sup>3</sup> **MODENA Campus Departments/Degree Courses:** Life Sciences; Chemical and Geological Sciences; Physics, Informatics and Mathematics; Economics "Marco Biagi"; Engineering "Enzo Ferrari"; Law; Studies on Language and Culture; Medicine and Surgery; Nursing; Midwifery; Imaging and Radiotherapy Techniques; Biomedical Laboratory Techniques; **Dietetics**; Cardiocirculatory and Cardiovascular Perfusion Techniques; Dental Hygiene.

**REGGIO EMILIA Campus Departments/Degree Courses:** Food and Agricultural Sciences; Communication and Economics; Education and Humanities; Engineering Sciences and Methods; Nursing, Occupational Therapy; Physiotherapy; Psychiatric Rehabilitation Techniques; Psychological Sciences and Techniques, Digital Education.

|  |  |   |  |
|--|--|---|--|
| <b>Department of Biomedical, Metabolic and Neural Sciences (MODENA CAMPUS):</b><br><br><a href="http://www.neubiomet.unimore.it/site/home.html">http://www.neubiomet.unimore.it/site/home.html</a> |  | Prof. MASSIMO PELLEGRINI<br>massimo.pellegrini@unimore.it<br>++39 059 2055119<br><br>Massimo Pellegrini |  |
| <i>Partner Institution</i>   |  |   |  |

## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the **end of November** in the preceding academic year.

| FROM<br>[Erasmus code of the sending institution ] | TO<br>[Erasmus code of the receiving institution] | Subject area code (optional)* [ISCED] | Subject area name (optional)* | Field of education – Clarification (optional) | Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)* | Number of student mobility periods                         |  |  |  |
|--|---|---------------------------------------|-------------------------------|---|--|--|--|--|--|
|  |   |                                       |                               |   |  | Student Mobility for Studies<br>[total number of students] | Student mobility for Studies<br>[total number of months] | Student Mobility for Traineeships (optional) *<br>[total number of students] | Student Mobility for Traineeships (optional) *<br>[total number of months] |
| I MODENA01   | Partner Institution                               | 091                                   | Health                        | Dietetics and Nutrition                       | 1 <sup>st</sup>  | 1  | 5  | 1  | 3  |
| Partner Institution                                | I MODENA01  |                                       |                               |   |  |  |  |  |  |

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>(optional)*<br>[ISCED] | Subject area name<br>(optional)* | Number of staff mobility periods                       |   |   |  |
|---|---|---|----------------------------------|--|---|---|--|
|   |   |   |                                  | Staff Mobility for Teaching<br>[total number of staff] | Staff Mobility for Teaching<br>[total number of days] | Staff Mobility for Training<br>(optional)*<br>[total number of staff] | Staff Mobility for Training<br>(optional)*<br>[total number of days] |
| I<br>MODENA<br>01                                 | Partner<br>Institution                            |   |                                  | 1  | 5   | 1   | 7  |
| Partner<br>Institution                            | I<br>MODENA<br>01                                 |   |                                  |  |   |   |  |

*[\* Optional columns can be deleted if not applicable. Subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods can be indicated if relevant.]*

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>5</sup>          |  |
|---|------------------------|---------------------------|---------------------------|---|--|
|   |                        |                           |                           | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
|   |                        |                           |                           |   |  |

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

|                   |  |         |  |            |            |
|-------------------|--|---------|--|------------|------------|
| I<br>MODENA0<br>1 |  | ITALIAN | ENGLISH<br>only for Courses taught in English – International<br>Courses:<br><a href="http://www.international.unimore.it/internationalcourses.html">http://www.international.unimore.it/internationalcourses.html</a> | ITALIAN B1 | ENGLISH B2 |
|                   |  |         |  |            |            |

## D. Calendar

**Nominations of incoming students must reach the institution by:**

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[day/month] | Spring term*<br>[day/month] |
|---|-----------------------------|-----------------------------|
| I MODENA01                              | 31 MAY                      | 30 SEPTEMBER                |
|   |                             |                             |

**Applications from incoming students must reach the institution by:**

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[day/month] | Spring term*<br>[day/month] |
|---|-----------------------------|-----------------------------|
| I MODENA01                              | Mid- June                   | Mid- October                |
|   |                             |                             |

**Application procedure for incoming students**

| Receiving institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information   |
|---|-----------------------------------|---|
| I<br>MODENA01                           | incoming.erasmus@unimore.it       | <a href="https://international.unimore.it/erasmusincoming.html">https://international.unimore.it/erasmusincoming.html</a> |
|   |                                   |   |

## E. Additional requirements

| Receiving institution | Requirement | Details | Website for information (if applicable) |
|-----------------------|-------------|---------|---|
|-----------------------|-------------|---------|---|

| [Erasmus code] |   |  |   |
|----------------|---|--|---|
| Institution 1  | Academic requirements<br>CV<br>Motivation letter<br>Other | - Number of ECTS credits completed<br>- Subject area code – ISCED<br>- EQF level   |   |
| I MODENA01     | Academic requirements<br>CV<br>Motivation letter          | Number of ECTS credits (or equivalent) already completed / current level of completion of studies<br><br>Subject area (ISCED code)/EQF level/Language skills/activities to carry out | <a href="https://international.unimore.it/ects.html">https://international.unimore.it/ects.html</a> |

The receiving institution will send its decision within weeks, and no later than 5 weeks.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Receiving institution [Erasmus code] | Available infrastructure adjusted for people with:                  | Description of infrastructure (optional) | Contact details (email, phone) | Website for information |
|--------------------------------------|---|--|--------------------------------|-------------------------|
| Institution 1                        | - Reduced mobility<br>- Hearing impairments<br>- Visual impairments |  |                                |                         |

|               |   |  |  |  |
|---------------|---|--|--|--|
|               | - ...   |  |  |  |
| I<br>MODENA01 | <p>The University of Modena and Reggio Emilia is sensitive to the issue of disability and has started up a <b>welcome office for disabled students</b> which aims at:</p> <ul style="list-style-type: none"> <li>-Giving assistance to disabled students from the moment they enrol up to the end of their course of study;</li> <li>-Promoting the integration of disabled students at university;</li> <li>Improving their active participation in their educational experience;</li> <li>-Providing tools and services capable of removing obstacles that make access to university facilities and attendance to classes difficult;</li> <li>-Improving the relationship between disabled students and teachers;</li> <li>- Arranging targeted forms of assistance on the basis of the different typologies and levels of disability and the individual students' learning needs;</li> <li>- Guiding and giving support to disabled students in their progression from secondary school to university and from university to working life;</li> <li>-Providing the necessary information concerning enrolment, benefits (partial or total exemption from fees, scholarships, specially equipped lodgings, catering services etc.) and, generally speaking, the simplification of all administrative paperwork;</li> <li>-Planning personalised forms of assistance so as enable</li> </ul> | <p><a href="mailto:disabilita@unimore.it">disabilita@unimore.it</a></p> <p><b>Welcome Office for Disabled Students</b> both in Modena (Via Vignolese 671), and Reggio Emilia (Via Fogliani 1). Appointments can be made via email at <a href="mailto:disabilita@unimore.it">disabilita@unimore.it</a>.</p> | <p><a href="https://international.unimore.it/disabledoffice.html">https://international.unimore.it/disabledoffice.html</a></p> |  |



|  |   |  |  |
|--|---|--|--|
|  | <p>students to obtain good results in their study;</p> <p>-Monitoring the course of study of disabled students by means of regular, personal contacts.</p> <p>The University of Modena and Reggio Emilia provides benefits and services to all disabled students who can produce a medical report attesting their disability, and enables them to attend university and take examinations following procedures that can accommodate their disability.</p> |  |  |
|--|---|--|--|

| <b>Receiving institution</b><br>[Erasmus code] | <b>Available support services for people with:</b>   | <b>Description of support services (optional)</b> | <b>Contact details (email, phone)</b> | <b>Website for information</b> |
|--|--|---|---------------------------------------|--------------------------------|
| Institution 1                                  | <ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing impairments</li> <li>- Visual impairments</li> <li>- ...</li> </ul> |   |                                       |                                |
| Institution 2                                  |  |   |                                       |                                |

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| <b>Institution</b><br>[Erasmus code] | <b>Contact details</b><br>(email, phone) | <b>Website for information</b> |
|--------------------------------------|--|--------------------------------|
|--------------------------------------|--|--------------------------------|

|            |  |  |
|------------|--|--|
| I MODENA01 | International Welcome Desk – Unimore<br>Ph. 0039 059 2058171<br><b>Online services:</b> <a href="http://www.isu-services.it/it/universities/universita-di-modena">www.isu-services.it/it/universities/universita-di-modena</a><br><b>Email:</b> <a href="mailto:accommodation@unimore.it">accommodation@unimore.it</a> | <a href="http://www.international.unimore.it/wdesk.html">http://www.international.unimore.it/wdesk.html</a><br><a href="https://www.isu-services.it/en/universities/unimore-exchange-incoming-students-2021-2022">https://www.isu-services.it/en/universities/unimore-exchange-incoming-students-2021-2022</a> |
|            |  |  |

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information  |
|-------------------------------|--|--|
| I MODENA01                    | International Welcome Desk – Unimore<br>Ph. 0039 059 2058171<br><b>Online services:</b> <a href="http://www.isu-services.it/it/universities/universita-di-modena">www.isu-services.it/it/universities/universita-di-modena</a><br><b>Email:</b> <a href="mailto:internationalwelcomedesk@unimore.it">internationalwelcomedesk@unimore.it</a> | <a href="http://www.international.unimore.it/wdesk.html">http://www.international.unimore.it/wdesk.html</a><br><a href="https://www.isu-services.it/en/universities/unimore-exchange-incoming-students-2021-2022">https://www.isu-services.it/en/universities/unimore-exchange-incoming-students-2021-2022</a> |
|                               |  |  |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                            | Website for information   |
|-------------------------------|--|---|
| I MODENA01                    | International Welcome Desk – Unimore<br>Ph. 0039 059 2058171 | <a href="http://www.international.unimore.it/wdesk.html">http://www.international.unimore.it/wdesk.html</a> |
|                               |  |   |

|  |  |   |
|--|--|---|
|  | <b>Online services:</b> <a href="http://www.isu-services.it/it/universities/universita-di-modena">www.isu-services.it/it/universities/universita-di-modena</a><br><b>Email:</b> <a href="mailto:internationalwelcomedesk@unimore.it">internationalwelcomedesk@unimore.it</a> | <a href="https://www.isu-services.it/en/universities/unimore-exchange-incoming-students-2021-2022">https://www.isu-services.it/en/universities/unimore-exchange-incoming-students-2021-2022</a> |
|  |  |   |

#### **4. Additional information**

| <b>Receiving institution</b><br>[Erasmus code] | <b>Information on recognition process / other useful information:</b> | <b>Contact details (email, phone)</b> | <b>Website for information</b>  |
|--|---|---------------------------------------|---|
| I MODENA01                                     |   |                                       | <a href="https://international.unimore.it/ects.html">https://international.unimore.it/ects.html</a> |
| Institution 2                                  |   |                                       |   |

3. A **Transcript of Records** will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### **4. Termination of the agreement**

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| <b>Institution</b><br>[Erasmus code] | <b>Name, function</b>              | <b>Date</b> | <b>Signature<sup>6</sup></b> |
|--------------------------------------|------------------------------------|-------------|------------------------------|
| I MODENA01                           | Prof. Carlo Adolfo PORRO<br>Rector |             |                              |

<sup>6</sup> Scanned signatures are accepted

|                            |  |  |  |
|----------------------------|--|--|--|
| <i>Partner Institution</i> |  |  |  |
|----------------------------|--|--|--|